Delicia Shalin Monrose

El Socorro

San Juan

Cell: 18684677135

Email; dmonrosebourne@gmail.com

2/14/2017

The Manager,

PO BOX

San Juan

Dear Sir or Madam;

I'm writing in respond to ur vacant post which I learned about from the internet.

With the training I received over the years I know that I will be perfect for this job. I am goal oriented ,hardworking , and a good team player I am prepared to undergo further training to meet your standard. I possess good leadership skills , assertive , flexible and I am honest when it comes to my job.

I am prepared to work with your establishment whenever convenient to you. Please find enclose is a copy of my résumé which provides further information of my work history and education and also references who will provide u with more details.

YOURS SINCERELY,

Q2/14/2017

Delicia Shalin Monrose

Cell: 467-7135

Email: dmonrosebourn@gmail.com

#1 Boodoo Sawh Lane Boundary Road San Juan

Objectives

To master any task given to perform, though, persistence, dedication and thoroughness.

Education CSEC

Choiseul Secondary School, St. Lucia.

Mathematics (Basic 3)

Principles of Accounts (Basic 3)

Experience

Sales Attendant/ Cashier/ Waitress / Book Keeper/ Cook ***2016 - 2017***

Lagos Restaurant El Socorro San Juan, Trinidad

Sanitize the restaurant at mornings and at the end of the work day,

prepare meals,

prepare lunch boxes for customers,

do stock taking,

cashier services,

maintain a friendly environment for customers.

Sales Attendant ***2015 - 2016***

Display Electronics San Juan, Trinidad

Make customers feel welcomed,

give customer information on different electrics,

write up customer bills,

encourage customers to buy electronics on store specials.

Bartender ***2010 - 2014***

Le Sport Cap Estate Gros Islet, St. Lucia

To learn and promote in-house signature drinks,

maintain good communication with customers,

encourage customers to try our wide array snacks,

and always place customer satisfaction first.

Waitress ***2006 – 2009***

Rex Resort Reduit Beach Avenue, Rodney Bay, St. Lucia

Memorize the Daily Meal Specials,

have a general knowledge of the recipes for customer enquiry,

ensure customers’ orders are delivered in a timely manner,

and always make customers feel welcomed and appreciated.

Cashier ***2004 - 2006***

S&S Variety Store Castries, St. Lucia

Ensure that customer items are properly priced,

examine the items brought to be cashed, to confirm all items were received in good condition by customers to minimize customer returns,

receive accurate payment for the Items and return accurate change to customers,

make sure, that daily tally is balanced.

Skills

* Excellent Communication Skills
* Great Customer Service
* Effective Task Execution
* Book Keeping
* Cook, specializing in St. Lucian, Trinidadian and Nigerian Dishes

References

* Karcian Suragh

Manager

Display Electronics

288-5487

* Mickey

Manager/ Owner

Lagos Restaurant

297-3076